

**Circular****Subject: Engagement of Consultants on contract basis in Farakka Barrage Project.**

Applications are invited from retired Government Servants for engagement of three (03) Consultants on contract basis in Farakka Barrage Project. Details terms & conditions for the engagement of these Consultants, eligibility criteria and other details are given below:-

1	Number of Consultants to be engaged on contract basis	03 (Three)
2	Age limit	Maximum age 65 years as on the last date of receiving the application
3	Place of assignment	Farakka Barrage Project, P.O. Farakka Barrage, Dist. Murshidabad, West Bengal, Pin - 742212
4	Eligibility	As given in Annexure - I
5	Tenure of contract	
6	Assignment	
7	Other Terms & Conditions	As given in Annexure - II

2. Interested persons, who are in a position to join immediately, may submit their application, in plain paper, in the enclosed proforma, along with a copy of PPO to General Manager, Farakka Barrage Project, P.O. Farakka Barrage, Dist. Murshidabad, West Bengal, Pin – 742212, within two weeks from the date of publication of advertisement in Employment News.

Encl: Annexure – I, II & III.

*Sandeep Kumar*

(SANDEEP KUMAR)

Superintending Engineer (Coord)

## **CONSULTANT**

- i. Retired as an Assistant or equivalent from the Central Government or State Government; or
- ii. Retired as an Upper Division Clerk from the Central Government or State Government with minimum of five years of services as Upper Division Clerk.
- iii. Having worked/knowledge in administration/establishment/accounts matter.

### **Duties and Responsibilities**

Consultant will perform duties and responsibilities, which are required to be performed by the Assistant of Farakka Barrage Project (FBP) and will be designated as Consultant. He may be given additional responsibilities, beside duties of the Assistant, by the General Manager, FBP, who is the Head of Department of FBP. The General Manager, FBP will decide his Reporting/Controlling Officer during the above engagement.

### **Place of Posting**

Farakka Barrage Project, P.O. Farakka Barrage, Dist. Murshidabad, West Bengal – 742212.

### **Emoluments**

50% of last basic pay drawn (pension + the remuneration of the advertised consultancy in any case shall not be more than last basic pay drawn).



**Other terms & conditions for the aforesaid engagement as consultant will be as under:-**

- a. Initial period of consultancy will be for 12 months, from the date of joining as consultant, which may be extended from time to time, for three years or till the consultant attains 65 years of age, or till regular incumbents are appointed, whichever is earlier.
- b. Engagement of these Consultant(s) in FBP shall not be considered as a case of re-employment, rather it shall be treated as purely on contract basis and it is neither a job nor an assurance for a job at FBP.
- c. This engagement as consultant will not confer any right for regular appointment to the post and will not confer any right for staking any claim for regular appointment to any post.
- d. These Consultant(s) shall be on the whole-time engagement with the FBP and shall not accept any other appointment, paid or otherwise and shall not engage himself with other private organization of any kind during the period of contract.
- e. These Consultant(s) will receive fixed consolidated remuneration, subject to the conditions prescribed in the GFR, 2017 and other extant instructions issued from time to time for the entire period of contract and no other allowance (DA, HRA, Conveyance or any other allowance/relief etc.) shall be paid to them. These Consultant(s) shall not be entitled for any other facilities, including residential accommodation in the FBP.
- f. These Consultant(s) will abide by the rules and regulations of the Central Government applicable to an ordinary Government Servant, while on service.
- g. These Consultant(s) will be allowed TA/DA for official journeys as per their entitlements on the date of retirement.
- h. These Consultant(s) will be eligible for 08 (eight) days leave in a calendar year and no remuneration will be paid in case their absence exceeds eight days but leave not availed during a calendar year will not be carried forward to the next calendar year.
- i. The working hours shall be the official working hours of FBP but these Consultant(s) may be required to sit late beyond normal hours and may be called on Saturdays/Sundays/Gazetted holidays, if situation requires, on orders of the General Manager, FBP.
- j. The Intellectual Property Rights (IPR) of the data collected as well as the deliverables produced for the FBP as a whole shall not be utilized or published or disclosed or part with, to a third party and any part of the data or statistics or proceedings or information collected for the purpose of this contract, or during the course of the contract shall be disclosed, without the express written consent of the General Manager, FBP.
- k. The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which FBP will issue TDS Certificate.
- l. On termination/closure of contract period, these Consultant(s) will be bound to hand-over the entire set of records of assignment to the FBP, before the expiry of the contract, and before the final payment is released by the FBP.
- m. These Consultant(s) will in no case represent or give opinion or advice to any person, in any matter which is adverse to the interest of the FBP in, particular and the Central Government in general.

- n. The place for settlement for all disputes through negotiation, mediation and arbitration through legal media will be Kolkata/Farakka and decision of Central Government shall be binding on these Consultant(s).
- o. The General Manager, FBP may terminate the contract by serving a notice of one month, if:
  - i. the Consultant(s) is unable to address the assigned works,
  - ii. the quality of the assigned works is not to the satisfaction of the General Manager, FBP.
  - iii. these Consultant(s) fail in timely achievement of the milestones as finally decided by the General Manager, FBP,
  - iv. these Consultant(s) are found lacking in honesty and integrity;
- p. The General Manager, FBP reserves the right to terminate the contract, by giving one month's notice to consultant and the termination shall be effected by written notice served on the Consultant and shall take effect in 30 days of delivery of such notice.
- q. In case any permission is required to be taken by the applicants from the offices where they retired from, obtaining the same shall be the responsibility of the applicants.



## Application for engagement as Consultant on contract basis in Farakka Barrage Project



Recent Passport  
Size photograph

1. Full Name (in Block Letters)
2. Date of Birth
3. Email ID
4. Mobile Number
5. Residential Address
6. Educational Qualification
7. Date of superannuation/retirement
8. PPO Number (enclose a copy)
9. Post held at the time of retirement
10. Organization currently working, if any
11. Organization superannuated from
12. Brief particulars of experience of last five years

Post Held	From	To	Experience/Nature of Work

**Undertaking**

1. I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement. I have read this circular and accept all the terms and conditions for engagement of consultants.
2. I have already taken permission (if required) to be taken by the applicants from the offices where they retired and shall provide the same in case of my selection/No permission is required to be taken from the office where I retired (**Strike out whichever is not applicable**).

Place:

Date:

(Signature of the applicant)