

## Annexure-II

### Rajya Sabha Questions related to FBP

Q.NO.	Q.Type	Date	Ministry	Member	Subject	English File	Hindi File
1522	UNSTARRED	02.12.2019	JAL SHAKTI	Kahkashan Perween	Damage caused by Farakka Barrage	English File	Hindi File
890	UNSTARRED	25.11.2019	JAL SHAKTI	Kahkashan Perween	Review of Farakka Barrage Project	English File	Hindi File
953	UNSTARRED	07.12.2015	WATER RESOURCES, RIVER DEVELOPMENT AND GANGA REJUVENATION	Md. Nadimul Haque	Repairing of locks of Farakka Barrage	English File	Hindi File
172	STARRED	26.03.2012	WATER RESOURCES	BALAVANT ALIAS BAL APTE	Water leakage in Farakka dam	English File	Hindi File
1739	UNSTARRED	17.12.2004	RAILWAYS	JIBON ROY	BRIDGE ON FARAKKA BARRAGE .	English File	Hindi File
761	UNSTARRED	25.02.2003	WATER RESOURCES	ALLADI P. RAJKUMAR	LINKING OF NORTH EASTERN BRAHMAPUTRA RIVER WITH FARAKKA .	English File	Hindi File
1498	UNSTARRED	03.12.2002	WATER RESOURCES	DIPANKAR MUKHERJEE	COMPLETION OF FARAKKA BARRAGE PROJECT .	English File	Hindi File
1052	UNSTARRED	27.11.2001	WATER RESOURCES	CHANDRA KALA PANDEY	COMPLETION OF FARAKKA BARRAGE PROJECT .	English File	Hindi File
2691	UNSTARRED	20.03.2001	WATER RESOURCES	BRATIN SENGUPTA	FARAKKA BARRAGE .	English File	Hindi File
3352	UNSTARRED	16.07.1998	AGRICULTURE	DEBABRATA BISWAS	REDUCTION IN THE FLOW OF WATER FOR FARAKKA BARRAGE .	English File	Hindi F

## A FRAMEWORK FOR TRANSPARENCY AUDIT

## Organisation and Function

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
1.1	Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]	(i) Name and address of the Organization	Farakka Barrage Project P.O. Farakka Barrage, Dist. Murshidabad West Bengal, PIN 742212
		(ii) Head of the organization	General Manager
		(iii) Vision, Mission and Key objectives	Farakka Barrage Project with headquarters at Farakka in Murshidabad district of West Bengal is a subordinate office under the Union Ministry of Jal Sahkti, Department of Water Resources, River Development & Ganga Rejuvenation. The Farakka Barrage Project Authority was set up in 1961 with the mandate to execute and thereafter operate and maintain the Farakka Barrage Project Complex comprising of Farakka Barrage, Jangipur Barrage, Feeder Canal, Navigation Lock and associated structures. The Barrage comprises of 112 Nos. of gates (108 Nos. main gates and 4 nos. Fish Lock Gates) and 11 Nos. Head Regulator gates for diversion of 40,000 cusec (1135 cumec) of discharge into the Feeder Canal. The project construction commenced in 1961 and the project was commissioned and dedicated to the Nation in May 1975. The Farakka Barrage Project has been constructed primarily with view to preserve and maintain Calcutta Port which had been greatly affected over the years because of decreased flow into the Bhagirathi Hooghly river on the bank of which the city of Kolkata and other cities and a large number of villages are situated.
		(iv) Function and duties	FBP authority has been assigned following major responsibilities: • Operation & Maintenance of Main Barrage (a) 112 gates on main Barrage (b) 11 gates on Head-Regulator (c) 15 gates of Jangipur Barrage (d) Protective measures of apron and river bed in u/s and d/s of Barrage. Maintenance and protective measures of Feeder Canal (38.38 Km. in length), structures across Feeder Canal, Culverts, Inlets, Ferry Services, Inspection Road (both



			<p>banks), Syphon, Buildings etc.</p> <ul style="list-style-type: none"> <li>• Maintenance &amp; protective antierosion works in the original jurisdiction (12.5 km upstream and 6.9 km downstream of Barrage); along with its allied structures like marginal bund, afflux bund, inspection road, regulator, culverts, guide bund etc. for the safety of Barrage.</li> <li>• Maintenance of Farakka Township, Khejuriaghat Township, Jangipur Barrage colony, colony at Kalindri lock including maintenance of all civil, mechanical and electrical structures.</li> <li>• Operation &amp; Maintenance of all equipments, vehicles and machineries etc. So far major portion of gates of the Farakka Barrage have been replaced with new gates and the work of replacement of remaining gates has been taken up by FBP in phased manner. Further, with the successful accomplishment of time specific anti-erosion and bank protection works in critical reaches on river Ganga/ Padma, FBP authority has been able to ensure the safety of Farakka Barrage besides providing reasonable protection from floods to lives and livelihood of local people in the region.</li> </ul>
		(v) Organization Chart	Enclosed
		(vi) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	The project construction commenced in 1961 and the project was commissioned and dedicated to the Nation in May 1975. Farakka Barrage Project – Technical Advisory Committee is constituted which is headed by the Member (D&R) Central Water Commission. All major decisions on works to be executed are taken by this Committee.
1.2	Power and duties of its officers and employees [Section 4(1)(b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial)	<p>Farakka Barrage Project officers exercise various powers delegated to them as per Govt. of India rules and regulations as contained in fundamental Rules, Supplementary Rules, General Financial Rules, Delegation of Financial Power Rules, CPWD Manual, CPWD Accounts code, Delegation of Financial Powers to FBP Officers as amended from time to time. Brief description of duties of FBP officers is given below:</p> <p>A Sub Division office under the charge of an Assistant Engineer is the field unit responsible to the Executive Engineer for supervision and executions of works according to the norms and standards laid down for the same in designs, drawings and estimates.</p> <p>A Division office under the charge of an Executive Engineer is an executive unit directly concerned with procurement of works, material and machinery for speedy and economic execution of the works in its charge through Sub Divisions and its directly responsible for proper upkeep of the works accounts and implementations of the terms of the contractors entered into with various parties viz. Contractors and Suppliers.</p> <p>A Circle Office under the charge of a Superintending Engineer ensures discharge of responsibilities by various Divisions under its control and is required to</p>



			examine the books of Divisional and Sub Divisional offices during his inspection and see that the matters relating to accounts are attended to personally by the concerned officers. He has to keep a strict watch on expenditure to ensure that there is no excess and that the system of management prevailing in the units is efficient and economical.
		(ii) Power and duties of other employees	
		(iii) Rules/ orders under which powers and duty are derived and	The rules, regulations, instructions and manuals used by the Farakka Barrage Project is Government of India Rules & Instructions as laid down in the FR & SR.
		(iv) Exercised	As decided by competent authority
		(v) Work allocation	All works are initiated by AE at the subdivision level checked by Executive Engineer at the division level and put up to the Superintending Engineer at the circle level for finalization, and thereafter approved by General Manager.
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points	As decided by competent authority
		(ii) Final decision making authority	General Manager
		(iii) Related provisions, acts, rules etc.	The norms set by it for the discharge of its functions are as per procedure laid down in the FR & SR
		(iv) Time limit for taking a decisions, if any	Depending the urgency & nature of work.
		(v) Channel of supervision and accountability	Technical Matters Channel of supervision in technical matters is as given below: AE → EE → SE → General Manager (Cases requiring approval of HoD)
1.4	Norms for discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/ services offered	
		(ii) Norms/ standards for functions/ service delivery	
		(iii) Process by which these services can be accessed	
		(iv) Time-limit for achieving the targets	
		(v) Process of redress of grievances	
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/ manual	
		(ii) List of instruction, regulations, instructions	
		(iii) Manuals, Rules, records etc.	
		(iv) Transfer policy and transfer orders	
1.6	Categories of documents held by the authority under its control	(i) Categories of documents	Documents held/ controlled by the Farakka Barrage Project are in the form of Files, Registers, Technical Data and Reports regarding the Project. In addition, official documents like service books, incumbency register, retirement & death register, drawing register,

	[Section 4(1)(b) (vi)]		pay bill register, personal files for individual concerned and other documents as required under CPWD manual like SOR etc are held by its attached and subordinate Offices.
		(ii) Custodian of documents/categories	As decided by competent authority & also as per CPWD manual. (Technical Matter).
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(i) Name of Boards, Council, Committee etc.	Farakka Barrage Project Advisory Committee
		(ii) Composition	The Committee is constituted by Ministry of Jal Shakti, Department of Water Resources, RD & GR. Under the Chairmanship of Member (D & R), CWC. Peoples representatives of the Districts of Malda and Murshidabad are the special invitees in this Committee.
		(iii) Dates from which constituted	09.02.2005
		(iv) Term/ Tenure	Not defined
		(v) Powers and functions	The committee looked after over all supervision and monitoring of activities of Farakka Barrage Project
		(vi) Whether their meetings are open to the public?	People's representatives of the Districts of Malda and Murshidabad are invited in these meetings.
		(vii) Whether the minutes of the meetings are open to the public?	Minutes are circulated to the participating members.
		(viii) Where the minutes if open to the public are available?	N.A
1.8	Directory of officers and employees	(i) Name and designation	
		(ii) Telephone , fax and email ID	
	[Section 4(1) (b) (ix)]		
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	(i) List of employees with Gross monthly remuneration	
		(ii) System of compensation as provided in its regulations	
1.10	Name, designation and other particulars of public information	(i) Name and designation of the public information officer (PIO), Assistant	



	officers [Section 4(1) (b) (xvi)]	(ii) Address, telephone numbers and email ID of each designated official.	
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken (Section 4(2))	No. of employees against whom disciplinary action has been  (i) Pending for Minor penalty or major penalty proceedings (ii) Finalised for Minor penalty or major penalty	
1.12	Programmes to advance understanding of RTI (Section 26)	(i) Awareness programmes (ii) Efforts to encourage public authority to (iii) Training of CPIO/APIO (iv) Update & publish guidelines on RTI by the Public Authorities concerned	
1.13	Transfer policy and transfer orders [F No. 1/6/2011- IR dt. 15.4.2013]		

## 2. Budget and Programme

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority (ii) Budget for each agency and plan & programmes (iii) Proposed expenditures (iv) Revised budget for each agency, if any (v) Report on disbursements made and place where the related reports are available	
2.2	Foreign and domestic tours (F. No. 1/8/2012-	(i) Budget (ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary	

		allotted	
		(vii) Eligibility criteria for grant of subsidy	
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	
		(ii) Annual accounts of all legal entities who are provided grants by public authorities	
2.5	Particulars of recipients of concessions, permits or authorizations granted by the public authority [Section 4(1) (b) (xiii)]	(i) Concessions, permits or authorizations granted by public authority	
		(ii) For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession/ grant and/ or permits of authorizations c) Name and address of the recipients given concessions/ permits or authorisations d) Date of award of concessions /permits of authorizations	
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	

### 3. Publicity Band Public interface

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S. No.	Item	Details of disclosure	Reference Points (Fully met/partially met/ not met/ Not applicable will be treated as met)
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof  [Section 4(1)(b)(vii)]  [F No 1/6/2011-IR dt. 15.04.2013]	Arrangement for consultations with or representation by the members of the public	
		(i) <del>Relevant Acts, Rules, Forms and other arrangements for consultation with or representation by</del>	
		b) Day & time allotted for visitors	
		Public- private partnership information	
		(i) <del>Details of projects (PPPs) Vehicle</del>	
		(iii) Concession agreements.	
		(iv) Operation and maintenance manuals	
		(v) Other documents generated as part of	
		(vi) <del>the implementation of the PPP</del> Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorization from the government	
		(vii) Information relating to outputs and outcomes	
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive;	
		(i) Policy decisions/ legislations taken in the previous one year	
		(ii) Outline the Public consultation process	
		(iii) Outline the arrangement for consultation before formulation of policy	
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (website)	All the relevant information are available in the website <a href="http://fbp.gov.in/">http://fbp.gov.in/</a>
3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]	Information manual/handbook available in (i) Electronic format	Relevant CPWD Manual, Schedule of rates, analysis of rates are available on <a href="https://cpwd.gov.in/">https://cpwd.gov.in/</a> <a href="http://wbpwd.gov.in/">http://wbpwd.gov.in/</a> <a href="https://wbiwd.gov.in/">https://wbiwd.gov.in/</a>
		(ii) Printed format	Available at FBP



			office.
3.5	Whether information manual/handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost  (ii) At a reasonable cost of the medium	Relevant CPWD Manual, Schedule of rates, analysis of rates can be downloaded from the respective site at free of cost

#### 4. E. Governance

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as met)
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(i) English  (ii) Vernacular/ Local Language	
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	Last date of Annual updation	
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form (ii) Name/ title of the document/record/ other information (iii) Location where available	
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the faculty (ii) Details of information made available (iii) Working hours of the facility (iv) Contact person & contact details (Phone, fax email)	
4.5	Such other information as may be prescribed under section 4(i)(b)(xvii)	(i) Grievance redressal mechanism (ii) Details of applications received under RTI and information provided (iii) List of completed schemes/ projects/ Programmes	

		(viii) Any other information such as a) Citizen's Charter	
		b) Result Framework Document (RFD)	
		c) Six monthly reports on the	
		d) Performance against the benchmarks set in the Citizen's Charter	
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed	
		(ii) Details of appeals received and orders issued	
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	As per Annexure-II

**5. Information as may be prescribed**

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met-Not applicable will be treated as met)
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]	(i) Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 1.1.2015	
		(ii) Details of third party audit of voluntary disclosure  (a) Dates of audit carried out (b) Report of the audit carried out	
		(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD  (a) Date of appointment (b) Name & Designation of the officers	
		(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure  (a) Dates from which constituted	



		(b) Name & Designation of the officers	
		(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI	
		(a) Dates from which constituted	
		(b) Name & Designation of the Officers	

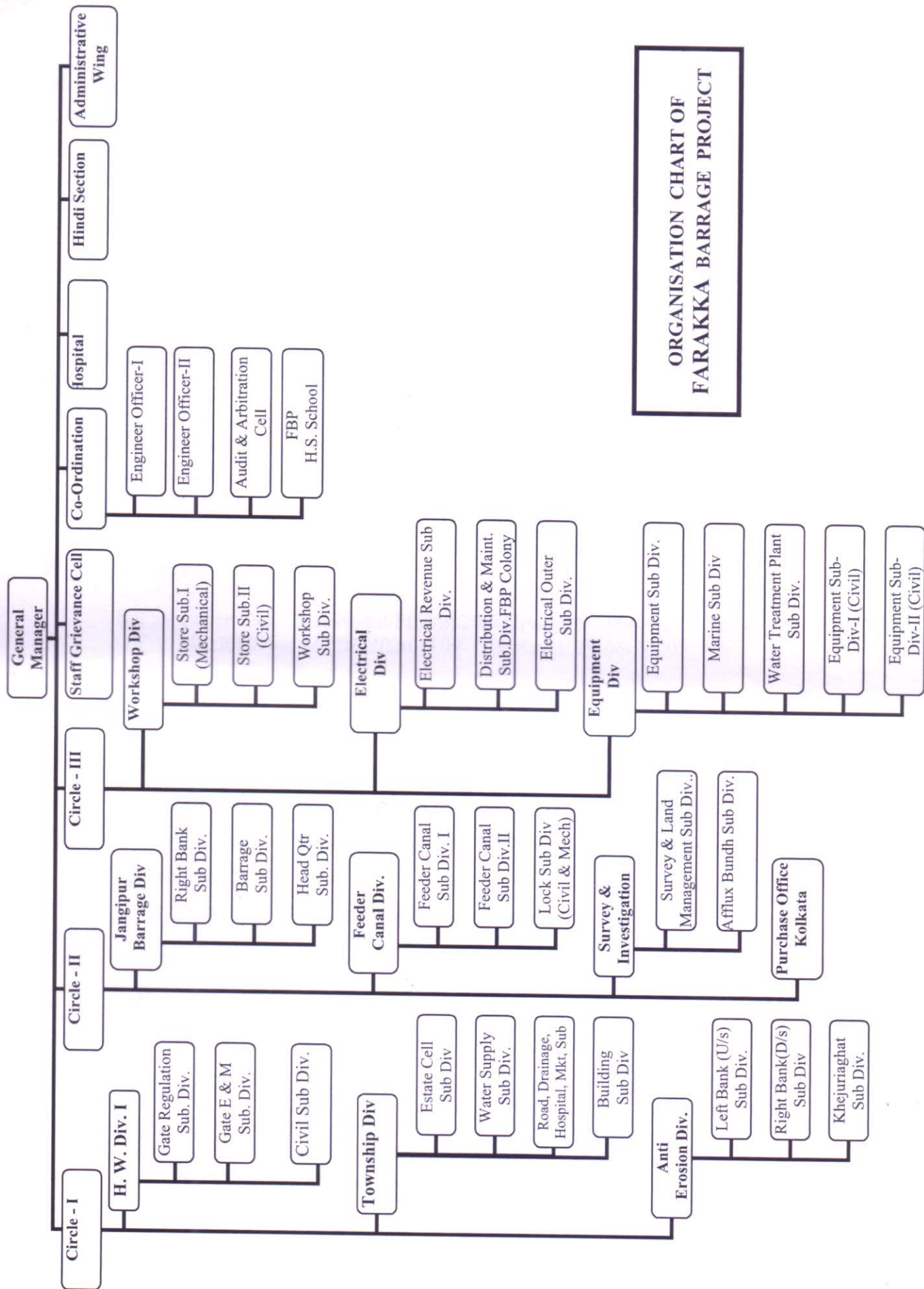
## 6. Information Disclosed on own Initiative

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met-Not applicable will be treated as met)
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information		
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)	(i) Whether STQC certification obtained and its validity. (ii) Does the website show the certificate on the Website?	

Red portion not exactly pertains to EE-II section

	(iv)	List of schemes/ projects/ programme underway	
	(v)	Details of all contracts entered into including name of the contractor, amount of contract and period of	
	(vi)	Completion of contract	
	(vii)	Frequently Asked Question (FAQs)	





**ORGANISATION CHART OF  
FARAKKA BARRAGE PROJECT**