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भारत सरकार
जल संसाधन, नदी विकास एवं
गंगा संरक्षण मंत्रालय
महा प्रबंधक का कार्यालय,
फरक्का बैराज परियोजना
पो.-फरक्का बैराज, जिला-मुर्शिदाबाद,
पश्चिम बंगाल, पिन-७४२२१२
फोन-(०३४८७) २५३६४४
फैक्स-(०३४८७) २५३६०८ / २५३२९३

GOVERNMENT OF INDIA
MINISTRY OF WATER RESOURCES,
RIVER DEVELOPMENT & GANGA REJUVENATION
OFFICE OF THE GENERAL MANAGER
FARAKKA BARRAGE PROJECT
P.O. – FARAKKA BARRAGE,
DIST. – MURSHIDABAD,
WEST BENGAL, PIN – 742212
TEL : (03485) 253644
FAX : (03485) 253608 / 253293

No. A-12033/1/2018-ESTBT(FBP)/ 3031(5)(we)

Dated 26/10/2018

To

V. Ravi Rama Krishna,
Additional Director General
2nd Floor Soochna Bhawan, Phase-V
C.G.O. Complex, Lodhi Road
New Delhi- 110003

Sub:- Publication of advertisement for engagement of Seventeen (17) post of Consultant under General Administration in Farakka Barrage Project (FBP) on contractual basis


Sir,

I am to enclose herewith a Press Notification to be published in a minimum size in **The Times of India (Email:sangita.pal@timesgroup.com)** & **The Bartaman (All Editions) (Email: bartamanmld@gmail.com & sen.amitava2012@gmail.com)** latest by **03.11.2018**. It is requested that after the Press Notice is published, necessary bills may be submitted to FBP authority for payment, as per norms / procedure.

This issues with the approval of the General Manager, FBP

Yours faithfully,

Encl:- As stated


(Bhaskar Bandyopadhyay)
Consultant (Admin.)
Farakka Barrage Project.

Copy along with the enclosures is forwarded for information & necessary action to:-

1. The Finance Officer, F. B. Project
2. The Pay & Accounts Office, FBP
3. Sh. Prasenjit Dey, Section Officer . He is directed to upload the Press Notification along with related documents in the FBP's website (fbp.gov.in)
4. Sh. Gopal Ch. Das, Consultant, General Branch of G.M.'s Office, F.B. Project



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PRESS NOTIFICATION


No. A-12033/1/2018-ESTBT (FBP) / 3031

Dated 26/10/2018

Notice regarding engagement of 17 Consultants under General Administration in Farakka Barrage Project

Applications are invited from willing and eligible individuals for engagement as Consultants under General Administration **purely on contract basis** on fixed remuneration of **Rs. 20,000/- (Rupees twenty thousand only) per month** for a period of **one year from the date of reporting** as Consultant in Farakka Barrage Project, P.O. Farakka Barrage, Dist. Murshidabad, West Bengal, Pin- 742212 under Ministry of Water Resources, River Development & Ganga Rejuvenation. All the details of these posts may be seen at (fbp.gov.in).

2. Interested candidates may apply by submitting their details as per prescribed format attached in the Annexure-I (**details shown in the FBP's website- fbp.gov.in**) as per the applicability of the position within 15 days of uploading of the vacancy circular/ publishing of press notification in the **News paper (The Times of India & The Bartaman)** addressed to the General Manager, Farakka Barrage Project, P.O. Farakka Barrage, Dist. Murshidabad, West Bengal, Pin – 742212.


(Uday Kumar Mondal) 26/10/2018
Section Officer (Estbt.)
Farakka Barrage Project



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पो.-फरक्का बैराज, जिला-मुर्शिदाबाद,
पश्चिम बंगाल, पिन-742212
फोन-(034869) 293688
फैक्स-(034869) 293600 / 293293

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2. Scope of Work:

- (i) Consultants shall be performing as dealing hands for work relating to Establishment and of General Administration and such others matters as may be assigned to them by the authority.
- (ii) Consultants should have knowledge of Central Government Administrative rules, Office procedures and Computer Application and be able to prepare notes and drafts independently.
- (iii) Consultants in FBP shall perform under the guidance of the Section Officers and other Officers whom they are asked to report for duty.

3. Qualifications and experience:

- (i) Retired Government Servants with age not exceeding 65 years with sufficient experience in matters relating to Administrative/Establishment matters, Court Cases, Recruitment Rules, Vigilance / Disciplinary matters, Pay & Accounts matters/Pension Cases.

Or

- (ii) Young Professionals with adequate experience of working of similar nature of jobs in Govt./PSU/Private etc. also may also apply.

Essential Qualification :-

- (i) Proficient in MS Office Microsoft Words, Excel, Power Point and other computer applications including internet.
- (ii) Well acquainted with the functioning of Central Government.

or

4. Desirable:

- (i) Strong written and communication skills
- (ii) Analytical and presentation skills
- (iii) Preparation of Reports/ Reviews/ Notes/ Briefs/ Minutes of meetings etc.

5. Maximum age Limit: Age should not exceed 65 years.

6. Remuneration: The amount of monthly consolidated remuneration to Consultants shall be Rs. 20,000/- (Rupees twenty thousand only) per month. No other allowances shall be payable. Accommodation will be provided (with normal licence fee) if posted, at Farakka.

7. Application and Selection:

7.1. Method of Application: Submission of application with CV (Annexure-I) as per the advertisement format.

7.2. All applications so received will be short-listed, based on requisite eligibility and only short-listed candidates will be called for personal interview on a specified date.

7.3. The selection shall be made on the basis of recommendations of Consultant Evaluation Committee (CEC) constituted for the purpose.


7.4 The candidates will be required to produce original certificates in support of their fulfilling the eligibility criteria, educational qualification and experience during interview and at the time of joining.

7.5 **Logistics and Support:** The Consultant attached would be provided working space and other support as and when required.

7.6 **Period of Contract:** The engagement will be valid up to **1 year from the date of reporting as Consultant in FBP.**

7.7 No TA/DA will be provided for attending the interview/ joining, irrespective of selection.

8. Interested candidates may apply by submitting their details as per prescribed format attached in the Annexure-I as per the applicability of the **position within 15 days** of uploading of the vacancy circular/ publishing of press notification in the **News paper** addressed to the General Manager, Farakka Barrage Project, P.O. Farakka Barrage, Dist. Murshidabad, West Bengal, Pin – 742212 or by email at the mail id: gm-fbp@gov.in, gmooffice-fbp@gov.in


(Uday Kumar Mondal)
Section Officer (Estbt.)
Farakka Barrage Project
26/10/2018

